



Director, EMBA  
Fisher College of Business – Executive Education

**Position Overview**

The Fisher College of Business invites applications for the position of Director of the Executive Masters of Business Administration (EMBA) program. The successful candidate will provide leadership and assist in vision setting and strategic planning, enhance the public profile of the program, and build external relations with companies, prospects, and alumni.

The Director will be responsible for both the on campus student experience as well as the off campus academic support services continuously striving to build a world class student and academic experience. Specifically, the Director will be responsible for the recruitment of our EMBA program and driving recruiting efforts through collaboration with various support organizations within Fisher including Marketing, Technology and Development. This is a hands-on role with weekend and travel responsibilities. Duties may include and are not limited to on-site support of the cohort when in session and leading both on-site and off-site EMBA recruiting events.

The Director will also be responsible for managing all EMBA student databases, processes and operations required to ensure successful conversion of applicants from recruiting to matriculation to alumni status. The position will work closely with the EMBA Academic Director and be responsible for budgeting, reporting and setting internal administrative policies pertaining to the EMBA program within FCOB/OSU guidelines.

**The Executive MBA Program**

This program is specifically designed for mid- to senior-level professionals who continue to work full time while earning their degree. The program consists of three integrated components: academic curriculum, experiential learning, and executive coaching. The comprehensive curriculum is delivered face-to-face during on campus sessions, typically Thursday morning through Saturday afternoon. The Executive MBA classroom and student experience provide an application-oriented business management foundation that fuels innovation and drives results.

**The Fisher College of Business**

The Ohio State University Max M. Fisher College of Business provides tomorrow's business leaders with the foundation needed to succeed in business today. Fisher students experience an academically rigorous learning environment led by world-class faculty that fosters the development of an entrepreneurial spirit, global awareness and principled leadership skills. Organizations from around the globe thrive under the leadership of Fisher alumni, who positively impact their communities and the world. Fisher College of Business seeks a richly diverse staff spanning all genders, races, ethnicities, sexual orientations, religions, cultures and nationalities.

**The Ohio State University**

More than 40,000 faculty and staff members play important roles in advancing the mission of Ohio State. As a member of the Buckeye community, you are poised for an exciting future at an outstanding institution that is rich in tradition. The Ohio State University is committed to establishing a culturally and intellectually diverse environment, encouraging all members of our learning community to reach their full potential. We are responsive to dual-career families and strongly promote work-life balance to support our community members through a suite of institutionalized policies.

The Ohio State University campus is located in Columbus, the capital city of Ohio. Columbus is the center of a rapidly growing and diverse metropolitan area with a population of over 1.5 million. The area offers a wide range of affordable housing, many cultural and recreational opportunities, excellent schools, and a strong economy based on government as well as service, transportation and technology industries.

*The Ohio State University is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation or gender identity, national origin, disability status, or protected veteran status.*

**Required Qualifications**

- Bachelor's degree or an equivalent combination of education and experience
- Five years of project management, business, or educational administration experience
- Five years of experience in recruitment, outreach, and/or development

**Desired Qualifications**

- Master's in a business discipline or higher education administration
- Experience in higher education
- Exposure to executive education
- Supervisory experience

**Please use the link below to apply.**

<http://www.jobsatosu.com/postings/101694>

Deadline to apply: **March 15, 2020**